

Policy History
<b>Policy No.</b> AC10
<b>Approving Jurisdiction:</b> Board of Governors, with Senate advice
<b>Administrative Responsibility:</b> Provost and Vice President Academic
<b>Effective Date:</b> January 1, 2022

## Development and Change of Senate-Approved Programs Policy

### A. CONTEXT AND PURPOSE

KPU is a special purpose, teaching university under the University Act. The University Act (RSBC 1996), Chapter 468, section 35.2 (6) (b) and (6) (d) addresses the issue of program establishment, revision or suspension and prioritization as follows:

“The senate of a special purpose, teaching university must advise the board, and the board must seek advice from the senate, on the development of educational policy for the following matters:

(b) the establishment, revision or discontinuance of courses and programs at the special purpose teaching university;

(d) the priorities for implementation of new programs and courses leading to certificates, diplomas or degrees;”

### B. SCOPE AND LIMITS

This Policy and its related Procedures apply to proposals for new Senate-approved programs (program development) as well as the revision, suspension or discontinuance of all Senate-approved programs (program change). Micro-credentials are outside the scope of this policy and are governed by policy AC 15.

### C. STATEMENT OF POLICY PRINCIPLES

1. The University has strategic and academic plans against which program development and change should be evaluated.
2. Program development and change should be undertaken by the governance system transparently and through meaningfully shared decision-making among stakeholders.
3. The program development and change process is integrated, through the Office of the Provost and Vice President, Academic, with the University’s support services (such as Marketing, the Office of the Registrar, etc.) to enable not only timely passage of academic programming but also effective coordination with the service areas needed to make new and changed programs successful.

4. The Office of the Provost and Vice President Academic coordinates and empowers program development and, together with the Proponent, is jointly responsible for new program proposals.
5. Development and change proposals should include consideration of the impact of the given proposal on students and the University community and should provide plans to solve or mitigate negative impacts.
6. Development and change proposals may be brought forward by a Dean, Director, or the Provost and Vice President Academic, or by a Department, School, or Faculty (or a committee of one of these bodies), and will be submitted for consideration to the governing bodies as outlined in the procedures.
7. Program development and change will be communicated to all interested stakeholders, including government as appropriate.
8. Students enrolled in a discontinued program will be provided with every opportunity to complete the program per the timelines outlined in Policy AR16 *Requirements for Graduation*.
9. Proposals for program change should be approved by Senate concurrently with all needed changes to the implicated courses.

## **D. DEFINITIONS**

Refer to Section A of AC10 *Development and Change of Senate-Approved Programs Procedure* for a list of definitions in support of this Policy.

## **E. RELATED POLICIES & LEGISLATION**

*AC3 Program Review*

*AC14 KPU Credential Framework*

*GV9 Establishment and/or Discontinuance of Faculties and Departments*

University Act [RSBC 1996], Chapter 468, section 35.2 (6) (b), (6) (d)

## **F. RELATED PROCEDURES**

Refer to the AC10 *Development and Change of Senate-Approved Programs Procedure*